GREATER BENGALURU AUTHORITY

Tender Notification No: GBA/2026-27/SE0034

RFP FOR SELECTION OF CONSULTANT - CUM- DIRECTOR OF ARTIFICIAL INTELLIGENCE (AI) UNIT IN IT WING/ SECTION OF GBA THROUGH TECHNICAL-CUM-FINANCIAL (QCBS) EVALUATION METHOD

Office of Deputy Chief Information Officer

IT Section, Annexure 2 Building, GBA Head Office,

NR Square, Bengaluru-560002

Contact Mobile Number - +919480688000

E-Mail Id: dcio-it@bbmp.gov.in

GREATER BENGALURU AUTHORITY

Office of Deputy Chief Information Officer, IT Section, Annexure 2 Building, GBA Head Office, NR Square, Bengaluru-560002

TABLE OF CONTENTS

SL NO	PARTICULARS	PAGE NUMBERS
1	TENDER SCHEDULE	3 to 5
2	LETTER OF INVITATION	6
3	BACK GROUND and OBJECTIVE (SECTION 01)	7 TO 8
4	SPECIFIC TENDER CONDITIONS	9
5	ROLE, PROFILE and ELIGIBILITY	9 TO 10
6	TERMS of ENGAGEMENT (SECTION 04)	10 TO 13
7	EVALUATION Of APPLICANTS	14
6	GENERAL TENDER CONDITIONS	15 TO 22
7	AWARD OF CONTRACT	23 TO 24
8	ANNEXURES A, B, C & D	25 TO 28

GREATER BENGALURU AUTHORITY

Office of Deputy Chief Information Officer, IT Section, Annexure 2 Building, GBA Head Office, NR Square, Bengaluru-560002,

---

Tender Notification No: GBA/2026-27/SE0034 Dated:15/07/2026

TENDER NOTIFICATION

The **GREATER BENGALURU AUTHORITY (GBA)**, invites Proposals through e-Procurement Portal for providing the Service of **CONSULTANT - CUM- DIRECTOR FOR ARTIFICIAL INTELLIGENCE (AI) UNIT IN IT WING OF GBA** through QCBS Evaluation Method.

This RFP document is not transferable. Before submission of bids, bidders must ensure that scanned copy of all the necessary documents have been attached with the bid. The department will not be responsible for delay in proposal submission due to any reason.

SENIOR CONSULTANT - CUM- DIRECTOR FOR ARTIFICIAL INTELLIGENCE (AI) IN IT WING AT GBA

The candidates are advised to study this RFP document carefully before submitting their proposals in response to the RFP Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

All interested bidders shall submit their Technical and Commercial bids electronically through e-Procurement portal http://kppp.karnataka.gov.in.

The tender schedule is as mentioned below:

Milestone	Date/ Reference
Tender Inviting Authority	Deputy Chief Information Officer– IT, GBA
Tender Accepting Authority	Chief Commissioner – GBA
Tender Reference	**GBA/2026-27/SE0034**
Date from which Bid document is ready for download through KPP Portal of Government of Karnataka	15.07.2026
Last date for submitting clarification if any	20 / 07 / 2026 @ 13.00
Pre bid Meeting	20 / 07 / 2026 @ 16.00
Last date and time for uploading of tender in KPP Portal	31 / 07 / 2026 @ 17.00
Time and date of opening of tenders: Pre-Qualification & Technical Bid and Technical Evaluation	01/ 08 / 2026 @ 17.10

Time and date of opening of tenders: Commercial Bid (Tentative)	04 / 08 / 2026 @ 11.00
Prebid meeting venue	Deputy Chief Information Officer, IT Section, Annexure 2 Building, GBA Head Office, NR Square, Bengaluru-560002.
Address for communication	Office of Deputy Chief Information Officer, IT Section, Annexure 2 Building, GBA Head Office, NR Square, Bengaluru-560002 Contact Number - **+91 9480688000** E-Mail Id: dcio-it@bbmp.gov.in
Place of Opening of Tenders	Online at KPP portal
Earnest Money Deposit (through eProcurement Portal)	Rs.1,00,000/- (Rupees One Lakh Thousand Only)

EMD AMOUNT

SL No	PARTICULARS	AMOUNT
1	Engagement of SENIOR CONSULTANT - CUM- DIRECTOR of A.I. Cell in IT WING/SECTION of GBA	Rs.1,00,000/- (Rupees One Lakh Thousand Only)

Note: Completed tender shall be uploaded through e-Procurement system only in the manner described under instructions to Tenderers of RFP Documents on or before the last date & time stipulated.

Deputy Chief Information Officer,
IT Section, GBA

Other important information related to the tender

Sl No.	Item	Description
1	Bid Validity Period	6 months from the last date of submission of proposals.
2	Last date for furnishing performance security	Within 15 working days from the date of issue of Letter of Intent
3	Performance security value (National Savings Certificate or Performance Bank Guarantee)	5% of contract value
4	Performance security validity period	6 months from the date of end of contract.
5	Deadline / last date for signing contract	Within 15 working days of notice of award

Letter of Invitation

Dear Sir/Madam: **Date:15/7/2026**

a. GBA,IT section/ Wing invites Proposals from eligible candidates for providing service of **CONSULTANT - CUM- DIRECTOR FOR ARTIFICIAL INTELLIGENCE (AI) UNIT IN IT WING OF GBA** on a contractual full-time basis for a period of TWO YEARS, renewable subject to satisfactory performance review at 6 and 12 months, for a further period of 1-year at a time with an escalation of 5% of the remuneration per year after 2-years in case the renewal beyond two year is done.

b. As per the advertisement in e-procurement portal, all interested candidates are invited to respond to the Request for Proposal (RFP) document.

c. The candidate will be selected under QCBS as per the procedures described in this RFP as the most responsive candidate.

d. Kindly respond to the RFP as per the directions and the formats provided in the RFP.

Yours faithfully,

Deputy Chief Information Officer
IT Section, Annexure 2 Building,
GBA Head Office, NR Square,
Bengaluru-560002

SECTION-1

1. Background and objective

The Greater Bengaluru Authority (GBA), is the umbrella authority for Bengaluru City to coordinate with all other City agencies to achieve integrated and systematic development of the City. Among other things, the common IT (information-technology) and tech backbone of the City is developed and functional from GBA IT Wing. It has a mandate to build City wide IT systems on a standardized model with an aim to deliver smart and citizen friendly city administration.

The GBA IT Wing has developed multiple software applications which are delivering critical citizen services such as Property Tax Collection & Management, eKhata as part of digitized property records, B to A Khata, Websites and creation & maintenance of all the IT applications for GBA and City Corporations.

The modern IT solutions and software systems are increasingly being built on AI (Artificial Intelligence). The AI is emerging not only as the basic tool and the foundation but also as the next dimension & paradigm to software development. It is now well understood that systems without AI are permanently handicapped both in terms of their inherent capacities and also the security vulnerabilities. Hence the decision of the Greater Bengaluru Authority to consciously build a best in the industry AI Team of its own. The start point of the building such a team is engagement of most suitably qualified person as the Consultant-cum-Director AI Cell GBA IT Unit.

One of the examples of obvious application of the AI is to solve an existing unsolved problem of identity authentication. In this, for example, a single entity – say an immovable property – has entries in different but the information remains in the silos and un-connected to each other. A property entry in a Khata of City Corporations; and entries of the same in Property Tax System, in the Trade Licence System and the Town Planning database; would not be linked to each other. Similarly a person seeking his eKhata or building plan approvals has to run pillar to post to prove his identity and also the identity of his property. This results in extreme harassment.

The goals that the Authority is already seeking are — Khata360º, Citizen360º, Property360º, identity stitching across systems, and property provenance on demand. Basically stitching together pieces which are part of the same system but may appear different not because they are inherently different but because there are different views on one and the same: A canonical civic data layer that resolves identity across sources, holds the full history of each resolved entity, and exposes that resolved state to internal systems, to citizens, and to AI agents under typed, auditable contracts.

To lead this work, and to modernise the IT function around it, GBA proposes to engage **Senior Consultant-cum- Director AI Unit in GBA IT Section or Wing**.

SECTION-2

SPECIFIC TENDER CONDITIONS

2. Scope of the engagement

2.1 Establishment of State of Art & Cutting Edge AI Unit in the GBA IT Unit

The AI is an evolving field and progressing by leaps & bounds in matter of weeks and months. There is a critical need that Government IT Units become AI enabled. The same broad goal is sought to be achieved by establishment of AI Unit in the GBA IT Section.

2.2 Lead & Deliver specific projects within the GBA and Government of Karnataka

The Consultant-cum-Director shall establish an AI Unit and identify along with the GBA and City Corporations the projects for AI enabled solutions for efficient solutions as well as hitherto unsolved problems.

2.3 Specifications to working systems

a) Establish practices and internal capability for translating GBA's requirements into working systems using modern AI-assisted development, reducing dependency on external vendors for routine system work.

b) Create templates, standards and playbooks for future IT procurement and system development, and a path to handover so the capability is self-sustaining.

SECTION -03

Role profile and eligibility

3.1 Essential

a) B.E./B.Tech or M.E./M.Tech (or equivalent) in Computer Science or a equivalent from an institution of national importance (IITs, IISc, premier NITs) or an equivalent recognised institution.

b) Minimum **15 years** of professional experience in software engineering, data infrastructure and technology architecture.

c) Demonstrated, hands-on expertise in **entity / identity resolution**, data-pipeline design, and data modelling at production scale.

d) Hands-on experience with AI/ML — including large language models, NLP, and AI-assisted development workflows — and their practical application.

e) Strong written and verbal communication; ability to present technical matter to non-technical government stakeholders and to produce clear documentation.

f) Evidence of published technical writing or public thought leadership in data infrastructure, AI, or a related field.

3.2 Desirable

a) Prior experience with government organisations including public-sector bodies, State IT departments, or Smart City missions.

b) Prior technology-leadership role (CTO, VP Engineering, or equivalent), including founding or leading a product from inception to production.

c) Familiarity with government IT procurement, tender structures, and vendor management.

d) Experience with citizen-facing data systems in the Indian regulatory context, and with data-privacy frameworks applicable to government data (IT Act, DPDP Act 2023).

e) Experience with semantic data modelling, structured data-transformation pipelines, and warehouse-native data platforms.

SECTION -04

Terms of Engagement

a) **Nature of engagement: Full-time engagement**, on-site at GBA, Bengaluru. Engaged on a contractual / consultancy basis; and it shall not be construed as a regular employee of GBA or the Government of Karnataka under any circumstances.

b) **Mode of contracting:** The engagement shall be directly on contract basis between the Consultant and the GBA.

c) **Duration:** 2-years from the date of engagement, renewable subject to satisfactory performance review at 6 and 12 months, for a further period of 1-year at a time up to 5-years.

d) **Remuneration:** A consolidated monthly Consultation Fee commensurate with the qualifications, experience of the selected Consultant. There shall be yearly increase in remuneration at the rate of 5% after 2-years in case the engagement is renewed beyond two years.

e) **Termination:** Either party may terminate on 60 days' written notice; remuneration is payable for work completed through the notice period.

f) **Confidentiality:** Strict confidentiality of all non-public government data and citizen records shall be maintained throughout and after the engagement.

g) **Intellectual property already belonging to the Consultant — Background IP:** The incoming Consultant-cum-Director AI Unit is allowed to list and claim the Intellectual Properties for the work/solutions/products etc that he has already himself developed and whose IP belongs to him before joining the GBA. The same shall continue to belong to the incoming Consultant even if he were to use them for any solution in GBA/Government. Provided that any such usage of Background IP to create or deliver any software, solution or product for the GBA or Government shall be free of cost and its usage and licence shall be

given free of cost to the GBA or Government perpetually, irrevocably but it will not be exclusive as the IP continues to belong to the Consultant. The use of any Background IP or of any other tool whether proprietary or open-source, shall be decided during execution on technical merit.

h) **Intellectual property created during the period of engagement of the Consultant with the GBA:** All such Intellectual Property shall belong to GBA. The work product created for GBA (data models, configurations, reports, documentation etc) shall vest in GBA, subject to the Background IP embedded within it which will continue to belong to the Consultant but available to the GBA or Government free of cost as per clause above.

i) **Data:** All citizen and government data remains the property of GBA; the consultant acquires no rights in it and shall not use it outside the engagement. The Consultant shall sign NDA with respect to the same which shall remain binding perpetually even after engagement of the Consultant with the GBA has ended. The GBA retains the right to further prescribe and enforce data security and other requirements in this regard as per law and Government Policies from time to time.

j) **Conflict of interest:** Any existing or potential conflict of interest shall be disclosed.

k) Coordination with GBA regarding various deliverables expected from the Development team, testing team, Helpdesk team, Developers and implementing them at the field level.

1. Allot / assign the work to the Technical Resources/ Consultants Ppaced under him and to monitor their work, performance and attendance and submit to such authorities in GBA, IT cell as instructed.
2. Reviewing the work of the team placed under him at GBA.
3. Report to the Special Commissioner (IT) GBA and the Joint/Deputy Commissioner (IT), GBA.
4. Consultant-cum- Director, AI Cell **will work in coordination and as a team member of** GBA IT Wing and deliver such other works as may be entrusted to him. GBA would separately issue the guidelines for monitoring of performance of the resource.

l) **Technical Procurement and Infrastructure Management related to AI**

1. Prepare and review technical specifications for hardware, software and IT services.
2. Support TAP Committee processes, technical clarification meetings, bid evaluation and acceptance testing.

3. Oversee procurement-related technical aspects and ensure infrastructure readiness.

m) **Documentation, Reporting and Governance as regards AI**

1. Help prepare RFPs, technical proposals, architecture documents and progress reports.
2. Provide technical inputs to departmental leadership and committees
3. Support capacity building and mentoring of internal technical teams.

n) **WORKING HOURS/DAYS**

The Consultant-cum-Director AI shall work as per the working hours of GBA and as per directions of Special Commissioner (IT and Revenue), GBA.

o) **DEDICATED ASSIGNMENT FOR CONSULTANT-CUM- DIRECTOR, AI CELL**

The Consultant-cum-Director of AI Unit shall work exclusively on the assignments entrusted by the GBA and not of other entities.

q) PAYMENT TO Consultant-cum-Director , AI Cell

Payment will be made to the Consultant-cum-Director AI on monthly basis by Deputy/ Joint Commissioner (IT), GBA (IT Section) subject to approval of Special Commissioner, (Revenue & IT) upon submission of the Bill along with attendance certificate as prescribed in **Annexure - A**.

r) ISSUES RELATED TO RESOURCE TURNOVER

The resource shall give at least 60-days' notice for resignation and shall leave only after at least 30 days handover time for knowledge transfer to the new resource; the notice period for resignation and handover period are both independent of each other. Payment would be made to the **Consultant-cum-Director AI** during the notice period.

s) LEAVE RULES

The following shall be the leave rules for the Senior Consultant-cum- Director, AI Cell

1. **Casual Leave:** The resource shall get 1 day a month as a casual leave. No casual leave shall be accumulated beyond one year. No resource will be allowed to take more than 3 casual leaves together.
2. **Sick Leave:** The resource shall get 1 day a month as a sick leave. No sick leave shall be accumulated beyond one year. Any sick leave beyond 2 days of absence shall be authenticated by a medical certificate of a registered medical practitioner.
3. **Annual / Privilege Leave:** The resource shall accumulate annual privilege leave at 1 day per month up to a total of 12 days annual privilege leave in a year (including Sundays and other

state government Holidays). The leave plan shall be communicated at least 15 days prior to going on leave.

Note: Casual, Sick & Annual / privilege leaves put together will not exceed 24 per annum.

4. Unauthorized absence: Any unauthorized leave of the resource beyond 7 days, will be deemed to be a resignation of the resource.

t) OTHER ALLOWANCES

The costs including those towards travel/stay, daily allowance or any other allowances outside Bengaluru with respect to the execution of any project will be paid at rates decide by the GBA. No travel/stay/daily allowance or any other allowance shall be payable within Bengaluru City.

u) TAX PAYMENTS OR PAYMENTS TO ANY STATUTORY BODIES

The consultant will submit proof of payments of applicable taxes if so claimed in the quote to GBA. This is irrespective of the fact that the commercial bid of the consultant is inclusive of tax.

v) SETTLEMENT OF DISPUTES:

1. Amicable Settlement

a. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or the interpretation thereof.

2. Dispute Settlement

a. Any dispute between the Parties as to matters arising pursuant to this Contract which cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for **settlement to the Chief Commissioner, GBA, whose decision shall be final.**

SECTION -05

Evaluation of Applicants

Applications will be assessed against the criteria and weightages below for shortlisting; GBA will additionally conduct an interview / presentation stage for shortlisted candidates by assigning marks out of 100 on the following criteria.

Criterion	Weightage
Educational qualification (CS from an institution of national importance)	15%
Relevant technical experience (data infrastructure, entity resolution, AI)	30%

Government / public-sector experience	15%
Leadership track record (CTO / VP / founding roles)	10%
Communication and stakeholder-engagement ability	15%
Published work / public thought leadership in AI / data	15%

The minimum marks to qualify in the technical evaluation is 60% marks or 60 marks out of 100. The bidders who score less than 60% marks shall declared technically not-qualified and their financial bids shall be not opened.

The Senior Consultant-cum- Director, AI Cell shall independently manage planning, system design, solution architecture, coordination with internal and external stakeholders, monitoring, and technical governance across all projects implemented by the GBA AI Unit. The Consultant -cum- Director, AI Cell shall also lead multidisciplinary teams and ensure adherence to technical quality, performance, security and delivery standards especially the AI field.

SECTION-6

GENERAL TENDER CONDITIONS

1) General Information

a) The purpose of this RFP is to define the specifications for and solicit information from qualified Consultant-cum-Director AI. The document provides information to enable the consultant to understand the board requirements to submit their bids. The consultants shall submit their Technical & Commercial responses electronically using the e-Procurement portal of the centre for e-Governance. The Consultant-cum-Director AI response to this RFP should address all Identified requirements & requested information.

b) Please note that the costs of preparing the proposal and of negotiating the contract, including a visit to the GBA are not reimbursable as a direct cost of the assignment; and the GBA is not bound to accept any of the Proposals submitted.

c) Greater Bengaluru Authority (GBA) expects the candidate to provide professional, objective, and impartial advice and at all times hold the GBA's and Government of Karnataka's interests paramount, without any consideration for future work and strictly avoid conflicts with other assignments or their own corporate interests. Consultants shall not be hired for any assignment that would be in conflict with their prior or current obligations to other clients, or that may place them in a position of not being able to carry out the assignment in the best interest of the GBA.

d) It is GBA's policy to require that the Candidate observe the highest standard of ethics during the execution of such contracts. In pursuance of this policy, the GBA defines, for the purposes of this provision, the terms set forth below as follows:

i) "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution; and

ii) "fraudulent practice" means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of GOK, and includes collusive practices among Candidates (prior to or after submission of proposals) designed to establish prices at artificial, noncompetitive levels and to deprive GOK of the benefits of free and open competition.

a) Will reject a proposal for award if it determines that the consultant recommended for award has engaged in corrupt or fraudulent activities in competing for the contract in question.

b) Will declare a consultant ineligible, either indefinitely or for a stated period of time, to be awarded GOK-financed contract if it at any time determines that the consultant has engaged in corrupt or fraudulent practices in competing for, or in executing, a GOK-financed contract.

2) Clarifications on RFP

All enquiries / clarifications from the candidate, related to this RFP must be directed in writing or by e-mail exclusively to the GBA. The preferred mode of delivering written questions would be through mail or email. Telephone calls will not be accepted. Clarification sought should include a reference to the applicable section number in the RFP.

In no event GBA will be responsible for ensuring that candidates' inquiries have been received by the GBA. The GBA will endeavour to provide in writing a full, complete, accurate, and timely response to all questions. However, the GBA makes no representation or warranty as to the completeness or accuracy of any response, nor does the GBA undertake to answer all the queries that have been posed by the candidates. No request for clarification from any candidate shall be entertained after the last date for seeking clarifications, as specified in this RFP.

3) Pre-Bid Meeting

The GBA will host a Pre-Bid Meeting, tentatively scheduled to occur on the date as mentioned in this RFP. The purpose of the conference is to provide candidates with information regarding the RFP and the requirements of the Project and to provide each candidate with an opportunity to seek clarifications regarding any aspect of the RFP and the Project. The responses to the queries from all candidates will be distributed to all in the Pre-Bid Meeting.

4) Amendment of RFP Documents

At any time prior to the deadline for submission of bids, the GBA may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective candidate, modify the RFP documents by amendment. Any amendment shall be issued through publication of addendum in the e-Procurement portal. The GBA may at its discretion extend the deadline for the submission of Proposals.

5) Liability of the GBA in preparation and bid submission

The GBA is not liable for any cost incurred by a Candidate in the preparation and production of any proposal, the preparation or execution of any benchmark demonstrations simulation or laboratory service or for any work performed prior to the execution of a formal contract. All materials submitted become the property of the GBA and may be returned at its sole discretion.

6) Bid Security and its amount (Earnest Money Deposit)

Candidates shall submit, along with their Pre-qualification cum Technical Bid, EMD Declaration in Annexure as per GO No. FD 675 Exp-12/2020 dated 22.12.2020 in the given format as per **Annexure - B**.

7) Language of Proposals

The Proposal and all correspondence and documents shall be written in English. All Proposals and accompanying documentation will become the property of the GBA and will not be returned.

8) Bid Currency –

Prices shall be quoted entirely in Indian Rupees.

9) Prices

The Consultant shall quote a fixed price for the Services offered. No adjustment of the quoted price shall be made affecting the total cost in fulfilling the obligations under the contract. The quoted price shall be the only payment payable by the GBA to the successful consultant, subject to the terms of payment specified in the Contract. The quoted price should be inclusive of all taxes (break up should be given), duties, and charges and levies.

The prices, once offered, must remain firm and must not be subject to escalation for any reason whatsoever within the period of the project except 5% increase per year after 2-years of contract period in case there is extension of the same as per extension clause of this RFP.

10) Correction of errors

Consultants are advised to exercise greatest care in entering the pricing figures. No excuse that mistakes have been made or requests for prices to be corrected will be entertained after the quotations are opened. All corrections, if any, should be initiated by the person signing the bid form before submission, failing which the figures for such items may not be considered.

Arithmetic errors in bids will be corrected as follows:

Where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern. The amount stated in the bid form, adjusted in accordance with the above procedure, shall be considered as binding, unless it causes the overall bid price to rise, in which case the original bid price shall govern.

11) Disqualification of Bid

The bid is liable to be disqualified in the following cases:

a) The Bid not submitted in accordance with this document.
b) During validity of the bid, or its extended period, if any, the Candidate increases his quoted prices.
c) The Candidate qualifies the bid with his own conditions.
d) Bid is received in incomplete form.
e) Bid is received after due date and time.
f) Bid is not accompanied by all requisite documents
g) Submission of Commercial Bid Value with the Pre-qualification cum Technical Bid.

12) Period of Validity of Bids

The bids shall be valid for a period 6 months, for any unforeseen delay in evaluation and award of contract to the successful Candidate, from the closing date for submission of the bid. A Bid valid for a shorter period may be rejected as non-responsive. On completion of the validity period, unless the Candidate withdraws his bid in writing, it will be deemed to be valid until such time that the Candidate formally (in writing) withdraws his bid.

In exceptional circumstances, at its discretion, the GBA may solicit the Candidate's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by fax or email).

13) Evaluation Methodology

1) Overall Evaluation: Quality and Cost Based Selection (QCBS)

The Bid evaluation process shall be a two-stage process, Pre-qualification cum Technical stage and Commercial stage evaluation respectively. The GBA will evaluate and compare the bids that are determined to be substantially responsive as per QCBS. It is the GBA's intent to select the proposal that is most advantageous. GBA reserves the right to reject any or all the bids without assigning any reason, whatsoever.

The GBA may ask Candidate(s) for additional information to verify claims made in Pre-qualification cum Technical bid documentation.

2) Pre-qualification cum Technical Bid Evaluation

The Candidate shall furnish the information required in the prescribed formats as given in the RFP. The Candidate will be evaluated against the eligibility criteria and other criteria as mentioned in this RFP.

The Pre-qualification cum Technical Bid should consist of the following:

SL NO	DETAILS
1	General information of the candidate in Annexure C
2	Details of Educational Qualification
3	IT Work experience
4	Certificates of any other courses
5	Work experience as stated in this RFP document.
6	Published work / public thought leadership in AI / data.
7	The EMD Declaration as per the requirement mentioned in the RFP
8	Income tax returns for the last 3 financial years

Applications will be assessed against the criteria and weightages below for shortlisting; GBA will additionally conduct an interview / presentation stage for shortlisted candidates by assigning marks out of 100 on the following criteria.

Criterion	Weightage
Educational qualification (CS from an institution of national importance)	15%
Relevant technical experience (data infrastructure, entity resolution, AI)	30%
Government / public-sector experience	15%
Leadership track record (CTO / VP / founding roles)	10%
Communication and stakeholder-engagement ability	15%
Published work / public thought leadership in AI / data	15%

Weightage of 85% will be given to Technical evaluation. Detailed evaluation of the technical offers shall be performed only after scrutinizing whether each bid is complete in all respects. The following framework shall be used as a guideline for the evaluation of bids. The department reserves the right to introduce any other evaluation method or make enhancements in the existing framework as per the requirement.

Document Checklist for Technical Bid

Applicants must submit online:

1. Educational qualification certificates.
2. Experience certificates showing total IT/e-Governance experience (15–20 years).
3. Experience certificates showing relevant experience (> 15 years) in respect of clauses in this RFP.
4. CV signed by the applicant.
5. Documentation proving proof of relevant expertise as state in Section -03 above.
6. Published work / public thought leadership in AI / data.
7. Technical certifications (optional).
8. Documented Technical Proposal as per requirements.
9. Self-declaration of correctness of information.

NOTE:

a) All Necessary Documents to be submitted.

b) All the bids scoring 70 % marks and above will be qualified for commercial bid opening.

c) Interview will be conducted to assess the above qualifications/ experience/knowledge.

3) Commercial Bid

Commercial bids of those Candidates who are found qualified in the Pre-qualification cum Technical evaluation will only be opened and one who has average quote of all the Two (2) Years will be used in QCBS evaluation.

Weightage of 15% will be given to Commercial Bid. The Commercial Bid should be filled in **Annexure - D** provided with this document. The prices quoted shall be inclusive of all taxes, duties and statutory payments incident upon the Consultant and it shall be a fixed price bid and the total Cost to GBA. No change / modification in the prices quoted will be entertained for any cause whatsoever. The prices once provided by the Consultant will be valid for the entire period of validity of the bid as defined in the bid document. No revision in the rates of taxes, duties, charges and levies at a later date and during the tenure of the bid will be accounted for by the GBA.

Candidates are advised to enter the total amount for providing service for 2 years (including tax) in the commercial bid. The final commercial bid amount should be entered in e-portal only. The average of 2 years will be considered for commercial bid evaluation.

After opening the financial bid, the Successful candidate will be asked to submit the financial form in prescribed format for viewing the breakup of prices.

4) Tender Scrutiny Committee

The GBA either singly or through a scrutiny committee constituted at the option of Special Commissioner, IT Wing/ Section, GBA, shall evaluate the tenders. The Tender Scrutiny Committee may choose to have a discussion with any or all the Candidates. The decision of scrutiny committee in the evaluation of the bids shall be final. No correspondence will be entertained outside the process of discussion with the Committee.

5) Clarifications of Bids and Review of Candidates' Proposed Deviations

To assist in the examination, evaluation and comparison of Bids, GBA may, at its discretion, ask the Candidate for a clarification of its Bid. The request for clarification and the response shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted.

6) Overall Evaluation Methodology

The following framework shall be used as a guideline for the evaluation of bids for the purpose of QCBS evaluation.

a) Technical Score

The candidate with highest qualifying technical marks (T1) will be awarded 100% score. Technical Scores for other than T1 candidates will be evaluated using the following formula:

$$\text{Technical Score of a Candidate (Tn)} = \frac{Techical\ Marks\ of\ the\ Candidate}{Technical\ Marks\ of\ T1}\ X\ 100$$

$$= ____\ \%\ \text{(Adjusted up to two decimal places)}$$

b) Commercial Score

The candidate with lowest qualifying financial bid (L1) will be awarded 100% score. Financial Scores for technically qualified candidates other than L1 candidates will be evaluated using the following formula:

$$\text{Financial Score of a Candidate (Fn)} = \frac{Commercial\ Bid\ of\ L1}{Commercial\ Bid\ of\ the\ Candidate}\ X\ 100$$

$$= ____\ \%\ \text{(Adjusted up to two decimal places)}$$

(i) Only fixed price financial bids indicating total price for all the deliverables and services specified in this bid document will be considered.

(ii) The bid price will be inclusive of all taxes and levies and shall be in Indian Rupees. However the breakup of amount and taxes shall be mentioned separately.

(iii) Any conditional bid would be rejected

c) Combined Technical and Financial Evaluation

(i) Technical and financial scores secured by each candidate will be added using weightage of 85% and 15% respectively to compute a Composite Bid Score.

(ii) The candidate securing the highest Composite Bid Score will be adjudicated as the most responsive Candidate for award of the Project. The overall score will be calculated as follows:

Bn = 0.85 * Tn + 0.15* Fn

Where;

Bn = Overall score of candidate

Tn = Technical score of the candidate (out of maximum of 100 marks)

Fn = Financial score of the candidate

(iii) In the event the composite bid scores are 'tied', the candidate securing the highest technical score will be adjudicated as the Best Value Candidate for award of the Project.

SECTION-7

AWARD OF CONTRACT

1) Award Criteria

The GBA will award the Contract to the successful Candidate whose Bid has been determined to be substantially responsive and has been determined as the Best Value Bid (A bid which qualifies in the two evaluation stages and the highest Composite Bid Score will be adjudicated as the most responsive Candidate for award of the Project).

2) GBA's right to accept any Bid and to reject any or All Bids

The GBA reserves the right to accept or reject any Bid at any time prior to award of Contract, without thereby incurring any liability to the affected Candidate or Candidates or any obligation to inform the affected Candidate or Candidates of the grounds for GBA action.

3) Notification of Award

Prior to the expiration of the period of Bid validity, GBA will notify the successful Candidate in writing or by fax or email, to be confirmed in writing by letter, that its Bid has been accepted. Upon the successful Candidate's furnishing of Performance Security, GBA will promptly notify each unsuccessful Candidate.

4) Signing of Contract

When the GBA notifies the successful Candidate that its Bid has been accepted, GBA shall enter into a separate contract that will be provided to the successful candidate within one month from date of issue of notification of award, incorporating all agreements (to be discussed and agreed upon) between GBA and the Successful candidate.

5) Performance Security

The successful candidate shall at his own expense submit National Savings Certificate/Bank Guarantee or Performance Bank Guarantee in favour of the Greater Bengaluru Authority (GBA), before the signing of the contract.

The National Savings Certificate or the Performance Bank Guarantee will be of 5% of the bid value (Yearly average of the commercial remuneration). All incidental charges whatsoever such as premium, commission, etc. with respect to the National Savings Certificate or the Performance Bank Guarantee shall be borne by the candidate. The NSC or PBG shall be valid till the end of six months after the period of two (02)years from the date of signing of contract or such extended period as may be extended. The National Savings

Certificate or PBG may be discharged/ returned by GBA, upon being satisfied that there has been due performance of the obligations of the candidate under the contract.

In the event of the candidate being unable to service the contract for whatever reason, GBA, would evoke the NSC or the PBG. Notwithstanding and without prejudice to any rights whatsoever of GBA, under the contract in the matter, the proceeds of the NSC or PBG shall be payable to GBA, as compensation for any loss resulting from the candidate's failure to perform/comply its obligations under the contract. The GBA shall notify the candidate in writing of the exercise of its right to receive such compensation within 14 days, indicating the contractual obligation(s) for which the candidate is in default.

GBA, shall also be entitled to make recoveries from the candidate's bills, National Savings Certificate, or from any other amount due to him, the equivalent value of any payment made to him due to inadvertence, error, collusion, misconstruction or misstatement.

6) Termination for Default

The GBA, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Consultant, may terminate the Contract fully or in part:

a) If the selected Consultant fails to implement the system within the time period(s) specified in the Contract, or within any extension thereof granted by GBA pursuant to section, or
b) If the selected Consultant fails to deliver any or all Contracted services as per service standards specified in the Contract or
c) If the selected Consultant fails to perform any other obligation(s) under the Contract, or
d) If the selected Consultant in the opinion of GBA has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

In the event GBA terminates the Contract in whole or in part, GBA may procure, upon such terms and in such manner, as it deems appropriate, services similar to those undelivered, and the selected Consultant shall be liable to GBA for any excess costs for such similar services. However, the Consultant shall continue performance of the Contract to the extent not terminated.

ANNEXURE – A

CONSULTANCY BILL

Name of the Consultant:

Address:

Location:

Bank Account Number:

Name of the Bank:

IFSC Code/Branch Name:

GST NUMBER:

PAN NUMBER:

Particulars	Bill Amount (in Rupees)
Consultancy Charge from ……. to ……	
GST	
Total	

Date: Signature:

ANNEXURE – B

EMD DECLARATION

(As per GO No: FD 675 EXP-12/2020, Bengaluru, Dated: 22.12.2020)

I, hereby submit a declaration that the tender submitted by the undersigned, on behalf of the tenderer _____ (Name Of the Tenderer), shall not be withdrawn or modified during the period of validity or extended period of validity.

I, on behalf of the tenderer _____ (name of the Tenderer), also accept the fact that in case the tender is withdrawn or modified during the period of its validity/extended validity period or if we fail to sign the contract in case the contract is awarded to us or we fail to submit a Performance Security and Additional Performance Security, if any, before the deadline fixed in the Tender Document, then _____(name of the Tenderer) will be debarred for participation in the tendering process for the Procurements of this Procurement Entity for a period of One Year from the date of default.

(Signature of the Candidate)

ANNEXURE – C

GENERAL INFORMATION OF THE CONSULTANT

Description	Details
Name	
Father's Name:	
Mother's Name:	
Date Of Birth	
Native Place	
Permanent Address (Address proof need to be submitted)	
Residential/ Temporary Address (Address proof need to be submitted)	
PAN Number (Attested PAN card need to be submitted)	
ADHAAR Number	
GST NUMBER	
Contact No	
E-mail ID	

(Signature)

ANNEXURE – D

Commercial Bid as Consultant-cum- Director, AI Cell in GBA IT Wing

TO BE SUBMITTED ONLINE IN KPPP PORTAL

SL NO	RESOURCE REQUIREMENT	UNIT COST FOR THE 1ST YEAR	UNIT COST FOR THE 2ND YEAR	AVERAGE OF (c) & (d) = $\frac{(c)+(d)}{2}$
(a)	(b)	(c)	(d)	(e)
1	Senior Consultant-cum-Director, AI Unit			
Total Amount				

Note: Unit cost includes all taxes, charges, etc.

(Signature)
(Name and Address of Consultant)